

**TOWN BOARD MEETING
ORGANIZATIONAL MEETING for 2019
ONE CANAL STREET
SHERBURNE, NY 13460
January 9, 2019**

Regular meeting of the Sherburne Town Board was held on Wednesday, January 9, 2019 in the office of the Supervisor. Present: Supervisor Charles Mastro, Councilpersons: David Wern, Rowena Krum, Glen Bagnall, Ed Meyer, Town Clerk McDaniel, and Highway Superintendent Chase Winton. Guests: Brian Tremblay from Barton & Loguidice. Jim Reynolds, Aflac.

► **Barton & Loguidice, D.P.C.**

Brian Tremblay from Barton & Loguidice was present and a discussion was held on the bridge work for 2020 construction (Palmer Road over Handsome Brook) pursuant to the Bridge NY Grant.

► **2019 Organizational Meeting**

Organizational Meeting called to order at 7:15 pm

-2019 Town Board Meeting Dates/Time/Location

Motion by Wern and seconded by Meyer to adopt the Town Board meeting dates/time for 2019 to be the 2nd Wednesday of each month at 7:00 pm to be held in the office of the Supervisor, One Canal Street, Sherburne. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Krum – Aye; Bagnall-Aye; Meyer – Aye. Carried.

-Mileage Rate for 2019

Motion by Meyer and seconded by Wern to adopt a mileage rate of \$54.5/mile. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Krum – Aye; Bagnall-Aye; Meyer – Aye. Carried.

-Audit of Supervisor's books for 2018

Motion by Bagnall and seconded by Wern that an audit of Supervisor's Books for the year 2018 has been completed and accepted and as far as can be ascertained are correct. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Krum – Aye; Bagnall-Aye; Meyer – Aye. Carried.

-List of Officer's for 2019

Motion by Meyer and seconded by Bagnall that the 2019 proposed list of Town Officers be adopted. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Krum – Aye; Bagnall-Aye; Meyer – Aye. Carried.

-Holly Crouch – Planning Board

Motion by Wern and seconded by Meyer to approve Holly Crouch to Planning Board term to expire December 2025. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Krum – Aye; Bagnall-Aye; Meyer – Aye. Carried.

-Justice Audit for year 2018

The Justice Audit for the year 2019 was submitted and BE IT RESOLVED upon motion by Bagnall and seconded by Wern to accept the Justice Audit and authorize Supervisor Mastro to sign the Justice Audit. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Krum – Aye; Bagnall-Aye; Meyer – Aye. Carried.

-Town Clerk Audit for year 2018

Motion by Meyer and seconded by Wern to accept the Town Clerk Audit for the year 2018. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Krum – Aye; Bagnall-Aye; Meyer – Aye. Carried.

Organizational Meeting closed at 7:30 pm.

Regular Monthly meeting commenced at 7:32 pm.

► APPROVAL OF MINUTES FOR DECEMBER 12, 2018

MOTION by Bagnall and seconded by Meyer to approve the minutes of December 12, 2018. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Krum – Aye; Bagnall-Aye; Meyer – Aye. Carried.

► SUPERVISOR’S REPORTS, TOWN CLERK’S REPORT, CODE OFFICER’S REPORT AND HIGHWAY SUPERINTENDENT’S REPORT.

- Supervisor’s Report

Motion by Meyer and seconded by Wern to approve the budget transfers for 2019 per budget officer Carol King’s request.

Supervisor Mastro – Aye; Councilpersons Wern – Aye; Krum – Aye; Bagnall-Aye; Meyer – Aye. Carried.

-2019 Resolution

BE IT RESOLVED upon motion by Krum and seconded by Wern to transfer funds of \$50,000.00 budgeted in the 2019 budget line of DB5110.20 (Bridge Repairs) to the Bridge Reserve Fund. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Krum – Aye; Bagnall-Aye; Meyer – Aye. Carried.

-Highway Superintendent’s Report

Hwy Superintendent's Report was included in the discussion held on the bridge work and the Bridge NY Grant with Brian Tremblay from Barton & Loguidice.

MOTION by Wern seconded by Meyer to approve all of the above reports. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Krum – Aye; Bagnall-Aye; Meyer – Aye. Carried.

► NEW BUSINESS

-Sexual Harassment Policy

Sexual Harassment Policy discussed. The Town will need to adopt a policy and have staff participate in training videos which are available through the NYS website. www.ny.gov/combating-sexual-harassment-workplace/employers.

-Jim Reynolds – AFLAC

Jim Reynolds from AFLAC discussed insurance matters with the Town Board.

-Account Clerk Position

Maureen Cooley has resigned from position as Account Clerk. Motion by Meyer and seconded by Bagnall to accept the resignation of Maureen Cooley as Account Clerk effective January 4, 2019. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Krum – Aye; Bagnall-Aye; Meyer – Aye. Carried.

Motion by Meyer and seconded by Wern to appoint Carol King as Account Clerk/Budget Officer effective January 4, 2019. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Krum – Aye; Bagnall-Aye; Meyer – Aye. Carried.

BE IT RESOLVED upon motion by Bagnall and seconded by Meyer to authorize Supervisor Mastro to sign the contract agreement with Maureen Cooley to prepare the monthly bills for the Town and the associated work. This will be contractual agreement between the Town and Maureen Cooley.

► Old Business

-Union Contract

Union Contract has been completed and mailed.

-Sanitary Law Permit Fee

Setting of the permit fee will be tabled until next month.

► Approval of Town Bills for January 2019

MOTION by Bagnall and seconded by Wern to approve bills for January 2019. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Krum – Aye; Bagnall-Aye; Meyer – Aye. Carried. Councilman Krum to review February 2019 bills.

► Board Member Reports

Councilman Meyer reported on village of Sherburne meeting and Village of Earlville meeting. Councilwoman Krum discussed planning board meeting.

MOTION by Meyer and seconded by Wern to adjourn meeting. Meeting adjourned at 8:35 pm. Carried. Next regular Town Board meeting scheduled for February 12, 2019 at 7 PM in the office of the Supervisor.

*Respectfully submitted
Kathy McDaniel
Town Clerk*