

**TOWN BOARD
ONE CANAL STREET
SHERBURNE, NY 13460
JANUARY 10, 2018**

Regular and organizational meeting of the Sherburne Town Board was held on Wednesday, January 10, 2018 in the office of the Supervisor. Present: Supervisor Charles Mastro, Councilpersons: David Wern, Rowena Krum, Edwin Meyer, and Glen Bagnall, Code Enforcement Officer Dan Andrews and Highway Superintendent Chase Winton. Absent: Town Clerk McDaniel. Guests: Jim Reynolds, AFLAC, Anthony and Kathleen Tascarella and George Phillips, Reclaim NY Regional Director.

JIM REYNOLDS – AFLAC

Jim Reynolds introduced new comprehensive AFLAC policy now available to all Town employees for \$421/year pretax. Jim left copies of the policy with Supervisor Mastro and Jim will get together with Highway Department in the near future.

TAX ASSESSMENT

Kathleen and Anthony Tascarella were in attendance from the public. They wanted information on how to grieve their tax assessment. They were given Shelly Harris' new hours and will come in to meet with her during office hours.

RECLAIM NY SOUTHERN TIER REGIONAL DIRECTOR GEORGE PHILLIPS

George Phillips gave a presentation to the Town Board with regards to the Reclaim New York organization.

ORGANIZATION MEETING 2018

Organizational Meeting called to order at 7:30 PM.

-Town Board Meeting date, time and location

Motion by Meyer and seconded by Bagnall that the Town Board Meetings date, time and location will remain the same, which will be the second Wednesday of each month at 7:00 pm in the office of the Supervisor, One Canal Street, Sherburne, NY. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Wern – Aye; Krum – Aye; Bagnall Aye. Carried.

-Mileage Rate for 2018

Motion by Meyer and seconded by Bagnall that the mileage rate for 2018 will be the county rate of 54.5 cents/mile. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Wern – Aye; Krum – Aye; Bagnall Aye. Carried.

-2018 Town Officers

Motion by Wern and seconded by Meyer that the 2018 Proposed List of Town Officers be adopted. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Wern – Aye; Krum – Aye; Bagnall Aye. Carried.

-Audit of Supervisor’s books for 2017

Motion by Krum and seconded by Wern that an Audit of the Supervisor’s Books for year 2017 has been completed and accepted and as far as can be ascertained are correct. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Wern – Aye; Krum – Aye; Bagnall Aye. Carried.

-Town Clerk’s Yearly Report for 2017

Motion by Wern and seconded by Bagnall to accept and approve the Town Clerk’s Yearly Report for 2017. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Wern – Aye; Krum – Aye; Bagnall Aye. Carried.

- Policies Reviewed

The Board reviewed the Code of Ethics, Workplace Violence Prevention Policy and Incident Reporting and Purchasing Policy. Upon review of the above and upon **motion** by Bagnall and seconded by Wern said policies were approved for the year 2018. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Wern – Aye; Krum – Aye; Bagnall Aye. Carried.

- Justice Audits for year 2017

The Justice Audits for the year 2017 were not submitted to the Board as of this date.

Organizational meeting closed at 7:44 pm.

Regular Monthly Meeting Commenced at 7:45 pm.

Minutes December 13, 2017 Meeting

Motion by Meyer and seconded by Wern to approve the minutes of December 13, 2017. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Wern – Aye; Krum – Aye; Bagnall Aye. Carried.

-Supervisor's Reports, Town Clerk's Report, Code Officer's Report and Hwy Superintendent's Report.

- Supervisor's Report

Budget Transfers

BE IT RESOLVED upon Motion by Meyer and seconded by Bagnall that \$18,032 be transferred from the timber sale in 2017 which was placed in the General Fund unappropriated fund balance to the Building and Land Reserve Fund. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Wern – Aye; Krum – Aye; Bagnall Aye. Carried.

BE IT RESOLVED upon Motion by Bagnall and seconded by Wern that budget transfers be made for the purpose of the 2018 health insurance budget to cover additional costs. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Wern – Aye; Krum – Aye; Bagnall Aye. Carried.

BE IT RESOLVED upon Motion by Bagnall and seconded by Wern to raise the General Repairs Equipment line DB5110.2 by \$7,128 for equipment purchases and increase the DB910 appropriated fund balance with funds from the Highway Equipment Reserve by \$7,128. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Wern – Aye; Krum – Aye; Bagnall Aye. Carried.

-Highway Report

Highway Superintendent Chase Winton presented Highway Report. Issue of traffic signs on Reese Road/Castle Hill intersection is resolved following study of accident reports since 2002 and study by Technical Assistance Engineer Geoffrey Scott from Cornell University.

Upon review of the Cornell Report by the Town Board and the accident reports **BE IT RESOLVED upon Motion** by Bagnall and seconded by Meyer that the signage be allowed to remain as is. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Wern – Aye; Krum – Aye; Bagnall Aye. Carried.

Highway Superintendent Winton is currently preparing 284 report, which will show where we are spending Highway Department dollars.

Highway Superintendent Winton requested Board approval that leftover 2017 Funds in DB5110.4 General Repairs be transferred to help fund Palmer Road Bridge. Approximately \$12,000. Highway Superintendent Winton will be talking to Budget Officer Carol King in regards to this matter. A future decision to be made.

Highway Superintendent Winton requested Board approval to remove two boilers in Town Barn and replace them with electric heaters. Boilers to be sold for scrap metal. Heaters heat rest room

and Superintendent's office. Highway Superintendent Winton will present the Town Board with figures in the future.

-Code Enforcement Officer's Report

Code Enforcement Officer Andrews reported to the board the following:

A handwritten contract was entered into between himself and Donald Dean on behalf of the Town to remove existing home by June 1, 2018. Code Enforcement Officer Andrews directed a gentleman interested in planting a nut farm in the Town of Sherburne to approach the Planning Board.

Upon **Motion** by Krum and seconded by Wern all reports were received and approved. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Wern – Aye; Krum – Aye; Bagnall Aye. Carried.

Old Business

-Leatherstocking Workshop

Leatherstocking will present a workshop on the proposed natural gas pipeline on 1/23 at the Chamber of Commerce offices at 15. South Broad St. at 6 PM. Board members and Planning Board members are invited to attend along with the Village of Sherburne and Town of Smyrna representatives.

Approval of Town Bills for January 2018

Motion by Bagnall and seconded by Wern that the bills be paid for January 2018. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Wern – Aye; Krum – Aye; Bagnall Aye. Carried. Councilwoman Krum to review February 2018 bills.

Board Member Reports

Board member reports discussed. Councilman Meyer reported on Village of Sherburne. There has been no Historic Park meeting since last Board meeting. Councilwoman Krum reported on Planning Board.

Meeting adjourned. **Motion** by Krum and seconded by Wern to adjourn meeting at 8:30 PM. Carried. Next regular Town Board meeting scheduled for February 14, 2018 at 7 PM.

Respectfully submitted
Rowena Krum for
Town Clerk McDaniel

