

TOWN BOARD MEETING  
ONE CANAL STREET  
SHERBURNE, NY 13460

FEBRUARY 13, 2019

REGULAR MEETING OF THE SHERBURNE TOWN BOARD WAS HELD ON WEDNESDAY, FEBRUARY 13, 2019 IN THE OFFICE OF THE SUPERVISOR. PRESENT: SUPERVISOR CHARLES MASTRO, COUNCILPERSONS: DAVID WERN, ROWENA KRUM, GLEN BAGNALL, ED MEYER, TOWN CLERK MCDANIEL, AND HIGHWAY SUPERINTENDENT CHASE WINTON. GUEST: VILLAGE MAYOR BILL ACEE

► APPROVAL OF MINUTES FOR JANUARY 9, 2019

MOTION BY MEYER AND SECONDED BY BAGNALL TO APPROVE THE MINUTES OF JANUARY 9, 2019. SUPERVISOR MASTRO – AYE; COUNCILPERSONS WERN – AYE; KRUM – AYE; BAGNALL-AYE; MEYER – AYE. CARRIED.

► VILLAGE MAYOR BILL ACEE

VILLAGE MAYOR BILL ACEE DISCUSSED WITH THE BOARD THE CODE ENFORCEMENT POSITION. IT WOULD BE A COMBINED POSITION OF CODE ENFORCEMENT WITH EMS. THE CODE POSITION WOULD BE FUNDED BY VILLAGE AND TOWN AND A FULL-TIME POSITION. VILLAGE HAS APPLIED FOR A SAFER GRANT THROUGH FEMA THAT IF ACCEPTED COULD HELP WITH THE FUNDING.

► SUPERVISOR’S REPORTS, TOWN CLERK’S REPORT, CODE OFFICER’S REPORT AND HIGHWAY SUPERINTENDENT’S REPORT.

a. SUPERVISOR’S REPORT

MOTION BY MEYER AND SECONDED BY WERN TO APPROVE FINAL BUDGET TRANSFERS FOR 2018 SUBMITTED BY BUDGET OFFICER, CAROL KING. SUPERVISOR MASTRO – AYE; COUNCILPERSONS WERN – AYE; KRUM – AYE; BAGNALL-AYE; MEYER – AYE. CARRIED.

b. HIGHWAY SUPERINTENDENT’S REPORT

DISCUSSION HELD ON EMBANKMENT ON WEST HILL ROAD BY PINNEY FARM. SCHEDULING AN ENGINEER TO LOOK OVER SITUATION.

MOTION BY WERN SECONDED BY MEYER TO APPROVE ALL OF THE ABOVE REPORTS. SUPERVISOR MASTRO – AYE; COUNCILPERSONS WERN – AYE; KRUM – AYE; BAGNALL-AYE; MEYER – AYE. CARRIED.

► NEW BUSINESS

a. DIVERSION FUNDS

SUPERVISOR MASTRO REPORTED ON THE DIVERSION FUND PROGRAM THROUGH THE COURT. WORKING EXCELLENT.

b. OCCUPANCY TAX

SUPERVISOR MASTRO DISCUSSED THE 4% OCCUPANCY TAX BEING PROPOSED COUNTYWIDE.

c. SEXUAL HARASSMENT POLICY

BE IT RESOLVED UPON MOTION BY BAGNALL AND SECONDED BY MEYER TO ADOPT A SEXUAL HARASSMENT POLICY FOR THE TOWN OF SHERBURNE. SUPERVISOR MASTRO – AYE; COUNCILPERSONS WERN – AYE; KRUM – AYE; BAGNALL-AYE; MEYER – AYE. CARRIED.

► OLD BUSINESS

a. SHERBURNE INN UPDATE

DISCUSSION HELD ON THE SHERBURNE INN AND THE RESTORATION GRANT.

b. SANITARY LAW

MOTION BY WERN AND SECONDED BY BAGNALL TO CHANGE THE SEPTIC PERMIT FEE TO \$100.00 EFFECTIVE FEBRUARY 13, 2019. SUPERVISOR MASTRO – AYE; COUNCILPERSONS WERN – AYE; KRUM – AYE; BAGNALL-AYE; MEYER – AYE. CARRIED.

c. ACCOUNT CLERK

BRYNLEY WILCOX FROM HAMILTON IS INTERESTED IN TAKING OVER THE ACCOUNT CLERK POSITION. UPON BUDGET OFFICER CAROL KING'S RETURN SUPERVISOR MASTRO, CAROL KING AND BRYNLEY WILCOX WILL MEET TO DISCUSS THE POSITION.

d. SALES TAX = \$62,193.61

e. ELECTION

ELECTION PETITIONS NEED TO CIRCULATE EARLIER. PETITIONS CAN BE CIRCULATED STARTING FEBRUARY 26TH AND FILING DATE IS APRIL 1ST – APRIL 4TH. UP FOR ELECTION FROM TOWN BOARD, SUPERVISOR MASTRO AND COUNCILPERSONS BAGNALL AND KRUM.

► APPROVAL OF TOWN BILLS FOR FEBRUARY 2019

MOTION BY KRUM AND SECONDED BY WERN TO APPROVE BILLS FOR FEBRUARY 2019. SUPERVISOR MASTRO – AYE; COUNCILPERSONS WERN – AYE; KRUM – AYE; BAGNALL-AYE; MEYER – AYE. CARRIED. COUNCILMAN WERN TO REVIEW MARCH 2019 BILLS.

► BOARD MEMBER REPORTS

MOTION BY MEYER AND SECONDED BY WERN TO ADJOURN MEETING. MEETING ADJOURNED AT 8:15 PM. CARRIED.  
NEXT REGULAR TOWN BOARD MEETING SCHEDULED FOR MARCH 13, 2019 AT 7 PM IN THE OFFICE OF THE  
SUPERVISOR.

RESPECTFULLY SUBMITTED  
*KATHA MCDANDEL*  
TOWN CLERK