

**TOWN BOARD
ONE CANAL STREET
SHERBURNE, NY 13460
December 12, 2018**

Regular meeting of the Sherburne Town Board was held on Wednesday, December 12, 2018 in the office of the Supervisor. Present: Supervisor Charles Mastro, Councilpersons: David Wern, Rowena Krum, Glen Bagnall, Ed Meyer, Town Clerk McDaniel, and Highway Superintendent Chase Winton. Guest: Joanne Smith from Gates Cole.

► GATES-COLE REVIEW OF INSURANCE FOR YEAR 2019

MOTION by Bagnall and seconded by Meyer to approve insurance through Gates-Cole for 2019. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Krum – Aye; Bagnall-Aye; Meyer – Aye. Carried.

► APPROVAL OF MINUTES NOVEMBER 14, 2018

MOTION by Meyer and seconded by Wern to approve the minutes of November 14, 2018. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Krum – Aye; Bagnall-Aye; Meyer – Aye. Carried.

► SUPERVISOR’S REPORTS, TOWN CLERK’S REPORT, CODE OFFICER’S REPORT AND HIGHWAY SUPERINTENDENT’S REPORT.

- Supervisor’s Report

Budget Transfers to be made: MOTION by Krum and seconded by Meyer to approve the Budget Transfers outlined in the attached per Budget Officer Carol King. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Krum – Aye; Bagnall-Aye; Meyer – Aye. Carried.

-Highway Superintendent’s Report -

The Bridge New York Grant was discussed and the Resolution for the Bridge New York Grant was reviewed. The Resolution has been reviewed by the town attorney and the accompanying agreement will be reviewed by the town attorney before submission to the state.

BE IT RESOLVED UPON MOTION by Bagnall and seconded by Meyer to pass said Resolution for the Bridge of New York Grant. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Krum – Aye; Bagnall-Aye; Meyer – Aye. Carried. And **BE IT RESOLVED UPON MOTION** by Meyer and seconded by Krum to authorize Supervisor Mastro to sign the forthcoming agreement from the state pending approval by town attorney. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Krum – Aye; Bagnall-Aye; Meyer – Aye. Carried.

Proposal for a new pickup for Highway. MOTION by Bagnall and seconded by Wern to purchase F350 Pickup. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Krum – Aye; Bagnall-Aye; Meyer – Aye. Carried.

MOTION by Wern seconded by Meyer to approve all of the above reports. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Krum – Aye; Bagnall-Aye; Meyer – Aye. Carried.

► NEW BUSINESS

Appointment of Maureen Cooley as Account Clerk –

MOTION by Krum and seconded by Meyer to appoint Maureen Cooley as Account Clerk for the Town of Sherburne. This position is a yearly appointment. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Krum – Aye; Bagnall-Aye; Meyer – Aye. Carried.

Aflac – Representative for Aflac will be attending January 2019 town board meeting.

Organization Meeting-

MOTION by Meyer and seconded by Wern to approve the Town Organizational Meeting to be held on January 9, 2019 in the office of the Supervisor. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Krum – Aye; Bagnall-Aye; Meyer – Aye. Carried.

Sexual Harassment Training and Policy-

Sexual Harassment Training discussed for the Town Staff and establishing a Sexual Harassment Policy. The Town will be addressing a Sexual Harassment Policy and Training per state law.

► Old Business

Public Hearing on Sanitary Law – Planning Board

The Planning Board held a Public Hearing for changes to the fee structure wording in the Sanitary Law. The Planning Board passed a resolution recommending the Town Board adopt the changes. MOTION by Krum and seconded by Bagnall to adopt the change in the Sanitary Law section 5.030 (A)(2) stating that fees for a septic permit can be set by the Town Board. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Krum – Aye; Bagnall-Aye; Meyer – Aye. Carried.

Mortgage Tax –

Mortgage Tax received from the Chenango County Treasurer’s Office for 4/1/18 – 9/30/18 in the amount of \$14,712.38.

► Approval of Town Bills for December 2018

MOTION by Meyer and seconded by Wern to approve bills for December 2018. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Krum – Aye; Bagnall-Aye; Meyer – Aye. Carried. Councilman Bagnall to review January 2019 bills.

► Board Member Reports

Councilman Meyer discussed the Village of Sherburne and Village of Earlville meetings. Councilwoman Krum went over the Public hearings held at the Planning Board for John and Wendy Brown subdivision and the change in the Sanitary Law

MOTION by Meyer and seconded by Wern to adjourn meeting. Meeting adjourned at 8:00 pm. Carried. Next regular Town Board and organizational meeting scheduled for January 9, 2019 at 7 PM in the office of the Supervisor.

Respectfully submitted
Kathy McDaniel
Town Clerk