

**Town of Sherburne  
One Canal Street  
Sherburne, NY 13460  
October 11, 2017**

Regular meeting of the Town Board of Sherburne, NY was held on Wednesday, October 11, 2017 at 7:00 PM at the Office of the Supervisor. Present: Supervisor Charles Mastro, Councilpersons Glen Bagnall, David Wern, Rowena Krum, Ed Meyer, Town Clerk Kathy McDaniel, Highway Superintendent Chase Winton, Code Enforcement Officer Dan Andrews. Guests: Kathy Yasas, Chris Hoffman from the Save the Sherburne Inn Restoration Project, Inc. Committee.

**► PUBLIC HEARING – 2018 PRELIMINARY BUDGET**

Public Hearing opened at 7:03 pm. No one from the public was in attendance or made comment on the preliminary proposed budget. No changes to the budget were proposed or made.

**Motion** by Bagnall and seconded by Wern to close the public hearing for the 2018 Preliminary Budget Public Hearing. Public Hearing closed at 7:05 pm. Supervisor Mastro – Aye; Councilpersons Bagnall – Aye; Wern – Aye; Meyer – Aye; Krum – Aye. Carried.

**► PRELIMINARY TOWN BUDGET ADOPTED AS 2018 ANNUAL TOWN BUDGET**

**WHEREAS**, the Town Board has met at the time and place specified in the notice of public hearing on the Preliminary Budget which was published in the official newspaper of the Town of Sherburne, Town Clerk’s signboard and Town of Sherburne’s website and heard all persons desiring to be heard thereon; and **NOW THEREFORE BE IT RESOLVED** upon motion by Meyer and seconded by Wern that the final budget, as incorporated herein and made a part hereof, is hereby adopted as the annual budget of the Town of Sherburne for the fiscal year beginning the 1st day of January, 2018 and that such budget as so adopted be entered in full in the Town Board minutes; and **BE IT FURTHER RESOLVED** that the Town of Sherburne’s Town Clerk, Kathy McDaniel, shall certify in duplicate, copies of said annual budget as adopted by this Town Board. Supervisor Mastro – Aye; Councilpersons Bagnall – Aye; Wern – Aye; Meyer – Aye; Krum – Aye. Carried.

**► APPROVE MINUTES OF SEPTEMBER 13, 2017 TOWN BOARD MEETING**

**Motion** by Bagnall and seconded by Meyer to approve the Town Board minutes for September 13, 2017. Supervisor Mastro – Aye; Councilpersons Bagnall – Aye; Wern – Aye; Meyer – Aye; Krum – Aye. Carried.

**► RESTORE NEW YORK GRANT – SHERBURNE INN**

Discussion held on the Restore New York Grant for the Sherburne Inn and the Town of Sherburne being the lead agency for this grant. **BE IT RESOLVED**, upon motion by Wern and seconded by Meyer to allow the Town of Sherburne to pursue a grant application through the New York Empire State Development Corporation for the Restore New York Communities Initiative as lead agency for the Save the Sherburne Inn Restoration Project, Inc. Supervisor Mastro – Aye; Councilpersons Bagnall – Aye; Wern – Aye; Meyer – Aye; Krum – Aye. Carried.

**Motion** by Bagnall and seconded by Meyer to hold a public hearing on November 8<sup>th</sup> at 7:00 pm at the Supervisor's Office, One Canal Street, for the purpose of hearing public comment on the above. Town Clerk McDaniel to place a Notice of Public Hearing on the above in the Sherburne News, Town website and Town Clerk's signboard. Supervisor Mastro – Aye; Councilpersons Bagnall – Aye; Wern – Aye; Meyer – Aye; Krum – Aye. Carried. The Intent to Apply for Restore NY Funding is due October 13, 2017 and the grant application is due December 15, 2017.

**► MONTHLY SUPERVISOR'S, TOWN CLERK'S AND CODE ENFORCEMENT**

**OFFICER'S REPORT**

- **Supervisor's Report**  
Report Submitted
  
- **Town Clerk's Report**  
Report Submitted
  
- **Code Enforcement Officer's Report**  
Report Submitted
  
- **Highway Superintendent's Report**  
Highway Superintendent Chase Winton reported on the following:

Highway has completed the road work for the year. Highway crew are cleaning ditches and getting ready for winter. Highway has placed the gravel at the Historic Park and will be pouring the concrete shortly.

Signage on Reese Road and Castle Hill Road discussed. Highway Superintendent Chase Winton stated that a separate budget line for road signs should be in placed in the budget. Budget Officer Carol King to set up this line. Highway Superintendent also discussed that he would need board approval to change a road sign or add a road sign because monies for the road signs come out of general fund.

Changes in signage. **BE IT RESOLVED** upon motion by Bagnall and seconded by Wern to allow Highway Superintendent to remove the stop sign on Reese Road, put a yield ahead sign on Castle Hill Road, and to remove stop signs on both Skinner Hill and Wales Road at intersection of Pleasant Valley Road. One stop sign on Pleasant Valley Road is to be replaced with one yield sign. Supervisor Mastro – Aye; Councilpersons Bagnall – Aye; Wern – Aye; Meyer – Aye; Krum – Aye. Carried.

North Norwich Supervisor Bob Wansor has a contract together for the Church Hill Road plowing he will be forwarding the contract to attorney Steve Jones for review.

**MOTION** by Meyer and seconded by Wern to accept all of the above reports. Supervisor Mastro – Aye; Councilpersons Bagnall – Aye; Wern – Aye; Meyer – Aye; Krum – Aye. Carried.

## ► **NEW BUSINESS**

- **Highway Abandonment.** Highway Superintendent discussed the road abandonment of Baldwin Station Road. Received a written process for road abandonment from the Association of Towns. Highway Superintendent Chase Winton to contact attorney Steve Jones with regards to this subject.
- **Tree Planting Discussion.** Discussion held on reinstating Tree Planting Program. Due to the recent timber sale at Watershed property, monies will be appropriated into the Watershed account for the Tree Planting Program. Town Board agreed to continue the Tree Planting Program. Supervisor Mastro to call Steve Perrin on the tree planting.
- **Fire/Ambulance Agreements Village.** **Motion** by Meyer and seconded by Krum to authorize Supervisor Mastro to sign the 2018 Fire/Ambulance contracts with village. Supervisor Mastro – Aye; Councilpersons Bagnall – Aye; Wern – Aye; Meyer – Aye; Krum – Aye. Carried.
- **Earlville Fire Contract.** **Motion** by Meyer and seconded by Wern to authorize Supervisor Mastro to sign the 2018 Earlville Fire Contract. Supervisor Mastro – Aye; Councilpersons Bagnall – Aye; Wern – Aye; Meyer – Aye; Krum – Aye. Carried.
- **Resignation of Rich Kellogg as Planning Board Chairman.** **Motion** by Krum and seconded by Wern to accept the resignation of Rich Kellogg as Chairman of the Planning Board with regrets. Supervisor Mastro – Aye; Councilpersons Bagnall – Aye; Wern – Aye; Meyer – Aye; Krum – Aye. Carried.
- **Appointment of Nancy Simerl as Planning Board Member.** **Motion** by Wern and seconded by Bagnall to appoint Nancy Simerl as member of the Planning Board, term to expire December 2023. Supervisor Mastro – Aye; Councilpersons Bagnall – Aye; Wern – Aye; Meyer – Aye; Krum – Aye. Carried.

## ► **OLD BUSINESS**

- **Negotiations Update.** Supervisor Mastro discussed union negotiations and insurance. Negotiations still pending.
- **Site Plan Law.** The Site Plan Review Law has been filed with the Secretary of State on August 28, 2017.
- **Drug Box Update.** Drug Box is installed but sealed. Research still being conducted on how drugs are to be deposited.
- **Discussion on sale of 488 Turnpike Road.** Discussion held on a purchase of Jim Webb's property on 488 Turnpike Road. Possible purchaser, Chelsea Perry, has contacted the office to discuss the possibility of buying the property for a wedding venue and whether she will need to go through a site plan review. Supervisor Mastro will check with Attorney Scott Chatfield and will advise Chelsea Perry of the decision.

**▶ APPROVAL OF OCTOBER 2017 BILLS**

**Motion** by Krum and seconded by Bagnall to accept and pay the bills for October 2017. Supervisor Mastro – Aye; Councilpersons Bagnall – Aye; Wern – Aye; Meyer – Aye; Krum – Aye. Carried. Councilman Wern to review November 2017 bills.

**BOARD MEMBER REPORTS**

Board Member Reports discussed. Councilman Meyer discussed the Village of Earlville and Village of Sherburne board meetings. Councilman Wern updated the board on the historic park. Inventory and computer input of the inventory is being conducted.

**▶ ADJOURNMENT OF MEETING**

**Motion** by Bagnall and seconded by Wern to adjourn meeting. Meeting adjourned at 8:40 pm. Next regular Town Board Meeting scheduled for Wednesday, November 8, 2017 at 7:00 PM.

Respectfully submitted,

*Kathy McDaniel*

Town Clerk

Town of Sherburne