

**SHERBURNE TOWN BOARD/
ORGANIZATIONAL MEETING MINUTES**

January 11, 2017 – 7:00 pm

One Canal Street

Sherburne, NY

PRESENT: Supervisor Mastro, Councilpersons Meyer, Wern, Krum, Bagnall, Code Enforcement Officer Andrews. Town Clerk McDaniel. Shelly Harris, Assessor. Guest: John Phillips

► ORGANIZATIONAL MEETING

- Town Board Meeting Dates/Time

MOTION by Meyer and seconded by Wern to approve the Town Board meeting times and dates as proposed as follows: 2nd Wednesday of every month at 7:00 pm at the Town Offices, One Canal Street, Sherburne. Legal of dates and time to be submitted to the Sherburne News. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried.

- Mileage Rate

MOTION by Bagnall and seconded by Wern to adopt the 2017 mileage rate for the town to be the same as County’s mileage rate when the County adopts same. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried.

- Audit of Supervisor’s Books

MOTION by Meyer and seconded by Wern that an audit of the Supervisor’s Books for 2016 has been completed and accepted and as far as can be ascertained are correct. Supervisor Mastro – abstained; Councilpersons Wern – Aye; Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried.

- **Officer's List for 2017**

MOTION by Meyer and seconded by Bagnall to adopt the 2017 List of Officers. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried.

- **Town Clerk's Annual Audit 2016**

MOTION by Wern and seconded by Bagnall to accept the Town Clerk's Annual Audit Report for 2016. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried.

- **Workplace Violence Prevention Policy**

Workplace Violence Prevention Policy was reviewed and upon MOTION by Wern and seconded by Bagnall the policy was accepted for 2017 upon the condition of change of wording in last paragraph of policy from "Village" to "Town". Supervisor Mastro – Aye; Councilpersons Wern – Aye; Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried.

- **Organizational Meeting concluded at 7:20 pm.**

► TOWN BOARD MEETING MINUTES
APPROVAL OF DECEMBER 2016 MINUTES

- **MOTION by Meyer and seconded by Bagnall to approve the December 2016 minutes upon the condition of a change to accept Rich Kellogg to the Planning Board in place of Chair of the Planning Board. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Wern – Aye; Krum – Aye; Bagnall – Aye. Carried.**

► RECOMMENDATION BY BUDGET OFFICER TO CLOSE BANK ACCOUNTS.

- **BE IT RESOLVED upon MOTION by Bagnall and seconded by Wern to close the Historical Park savings account ending in 9108 with a balance of \$0.00 and the Highway Savings Account ending in 9116 as these accounts are no longer needed by the town. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried.**

**► MONTHLY SUPERVISOR'S, TOWN CLERK'S,
AND CODE ENFORCEMENT OFFICER'S REPORTS**

- Supervisor's Report
- **MOTION by Wern and seconded by Meyer to approve Budget Officer's budget transfers for 2016 budget. Summary of transfers are included with these minutes. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried.**
- Code Officer's Report.

Code Officer Andrews reported on Eva Neal Property in violation of the Town's Junk Storage Law.

- Town Clerk's Report
- Highway Report

Highway Supt Winton discussed salt and consumption. There has been about 28% reduction in salt because of supplementing the salt with the brine. Discussion held on OPP certification (safety certification). MOTION by Krum and seconded by Meyer to approve OPP certification. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Wern – Aye; Krum – Aye; Bagnall – Aye. Carried. Discussion held on a highway substitute to fill in when required. MOTION by Meyer and seconded by Wern to approve the hiring of a substitute highway crew member when needed. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Wern – Aye; Krum – Aye; Bagnall – Aye. Carried.

MOTION by Bagnall and seconded by Wern to approve the Pavement Management Plan presented by Hwy Supt. Winton in the amount of \$250,000. Said monies will be used for road repair for 2017. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Wern – Aye; Krum – Aye; Bagnall – Aye. Carried.

MOTION by Wern and seconded by Meyer to accept all three reports. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Wern – Aye; Krum – Aye; Bagnall – Aye. Carried.

► NEW BUSINESS

- Mortgage Tax

Amount of Mortgage Tax check received by the Town was \$13,550.00.

- Update on Insurance

MOTION by Meyer and seconded by Wern to accept the updated Gates-Cole Insurance proposal. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Wern – Aye; Krum – Aye; Bagnall – Aye. Carried. Motion by Bagnall and seconded by Wern to authorize Supervisor Mastro to sign the insurance proposal for Gates-Cole Insurance. Supervisor Mastro – abstained; Councilpersons Meyer – Aye; Wern – Aye; Krum – Aye; Bagnall – Aye. Carried.

- Permits

One permit for Town this month for a solar system.

► OLD BUSINESS

- Union Negotiations

Supervisor Mastro has reached a verbal agreement for the Union Contract. The written contract is in process of being drawn up.

- Meat plant update

NY Meats is not pursuing lower site at this time so Planning Board denied the site plan review for the lower site “without prejudice”. Upon review of the Site Plan Review Law by Attorney Scott Chatfield, his legal letter of opinion stated there is no time limit clause for the site plan review on the upper site and that NY Meats could pursue the upper site in the future with no time limit involved.

- Cold War Veterans Exemption

Assessor Shelly Harris presented information to the Board with regards to the Cold War Veterans Exemption which includes years served by a veteran from 1945 to 1991. This is a 10 year exemption which allows for a 10 or 15% option. This would be an exemption of the Town portion only of the town/county taxes. MOTION by Meyer and seconded by Wern to schedule a Public Hearing for the adoption of Local Law #1 of 2017 Authorizing a Real Property Tax Exemption for Cold War Veterans to be held at the next regular Town Board meeting Wednesday, February 8th at 7 pm. A legal notice for the public hearing will be placed

in the Sherburne News. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Wern – Aye; Krum – Aye; Bagnall – Aye. Carried.

▶ APPROVAL OF JANUARY 2017 BILLS

MOTION by Krum and seconded Meyer to approve bills for January 2017. Supervisor Mastro – Aye, Councilpersons Meyer – Aye; Wern – Aye; Krum – Aye; Bagnall – Aye. Carried. Councilman Meyer to approve February bills.

▶ BOARD MEMBER REPORTS

- Councilman Meyer reported on Village of Sherburne meeting. Stewarts gave \$1,000 donation to improve the little league field. Discussed DEC proposal for hazardous waste at no cost to taxpayers.
- Councilman Wern reported on the Historical Society meeting. Discussed replanting of shrubbery at Historic Park where bridge used to be. Discussed storage in log cabin for town records.

▶ ADJOURNMENT OF MEETING

MOTION by Meyer to adjourn meeting. Meeting adjourned at 8:55 pm. Next regular Town Board Meeting scheduled for Wednesday, February 8, 2017 at 7:00 pm.

Respectfully submitted,
Kathy McDaniel
Town Clerk
Town of Sherburne